

**Behavioral & Social Sciences
History Department Meeting
March 14, 2013**

MINUTES

Present: M. Brown, F. Baker, C. Gold, E. Rader, J. Suarez, A. Verge, D. Walker
Meeting began at: 1:00 p.m.

Enrollment/Scheduling

The fall schedule timeline is complete and no major changes will be made to the schedule at this time. C. Gold inquired if online sections could be increased in the future as well as the current division restrictions on assigning only one distance education section as part of the faculty member's regular load. Currently, requests for a second online section are assigned as overloads. The dean will review the request but success and retention are important considerations as well.

SLOs/Assessments Timeline

J. Suarez, the department's SLO facilitator, will coordinate assessments scheduled for this semester and offered assistance to faculty. The deadline for completed assessment has been set at May 3rd and the dean underscored the importance of adhering to the timeline. No exceptions will be made since the department will assess courses that have never undergone previous assessments. Seven are scheduled to be assessed in History and two in Ethnic Studies.

The department will be rewriting the Program Level SLO. Originally there were three PL SLOs but were folded into one per direction from the campus SLO coordinators. The Accrediting Commission is requiring more than one now and thus, J. Suarez will take the lead in this change.

Curriculum

History 140 and 141 are being updated as part of course review by J. Suarez (140) and F. Baker (141). The courses are scheduled to be brought to the DCC at the April meeting and presented to the CCC for review in fall.

The courses scheduled for 2014 to undergo course review include History 114, 122 and 178. They will be assigned to faculty soon.

Courses rarely offered in recent years were discussed for possible inactivation. The History of Japan was approved to be inactivated.

Plan Builder/Program Review

E. Rader asked for clarification of planning and budgeting and underscored the role of faculty in plan builder. J. Suarez is the facilitator for the department's plan builder and is assigned to input update. All full-time faculty have the ability to review plan builder but the actual input of data is assigned to him.

E. Rader encouraged the department to consider items to be incorporated into next year's planning process early on. Program Review recommendations are expected to be incorporated into plan builder per campus policy.

Student Support

E. Rader summarized past efforts to obtain student support for department faculty including S.I. coaches and links to the Writing Center which she indicated have only been briefly discussed. Emily recommended that efforts to link to the Writing Center for improving students writing skills should be included in plan builder.

Supply Needs

The dean reminded faculty of the division deadline for submitting requests. M. Brown suggested purchasing a DVD on Abolitionist Women. Also suggested were blank DVDs for transferring old VHS videos. Any requests will need to be submitted to M. Cortez within the week.

Department Activities

F. Baker reported that the History Club is quite active this semester with 15 members. They will be holding a book sale on March 27th to raise funds for the South-East Asia Schools Project which is attempting to rebuild a school and provide school supplies for children in Cambodia.

F. Baker also reported that there is \$2,000 in funds from the Vietnam Fulbright Hays grant .

F. Baker is still trying to connect with the Drum Barracks in San Pedro as part of an effort to have them do a presentation on the role of California in the U.S. Civil War.

M. Brown stated that her Pop Culture classes will be attending Comicon in Long Beach on May 11th.

Other

E. Rader asked about the status of her request for obtaining darkening shades for classrooms on the south side of the SOCS building. Facilities has yet to respond to the division but the dean will follow-up.

M. Brown suggested that the department organize a presentation that would focus on the Voting Rights Act and the issues surrounding it today.

Meeting adjourned at: 1:55 p.m.

cc: T. Fallo
F. Arce (electronic copy)
History Department Faculty/Compton Center History Faculty
Compton: C. Lyles
Division Counselor: Y. Cooper