



**Division of Behavioral and Social Sciences  
Human Development Department Meeting  
October 8, 2016**

**MINUTES**

**Present:** T. Casas, G. Castro, Y. Chu, K. Daniel-DiGregorio, C. Kroll, A. LaCoe, R. Moreno, J. Soden  
**Meeting began at:** 1:00 p.m.

---

**Enrollment Trends/Spring, Summer Scheduling**

A review of the fall teacher load summary indicated that fill-rates were fairly steady in both weekly and daily census courses (96%). The various learning communities were maintaining good enrollments with few drops. J. Soden reported that the non-program cohort (PSYC 5 and HDEV 10) have been doing well. G. Castro stated that Puente is improving. Y. Chu reported on the student equity cohort—Student Equity Reenvisioned division project which is being piloted this semester.

The department does not traditionally offer courses in winter and summer but is looking to future growth within various programs that link with HDEV courses. This pattern may change given the increased demand for HDEV linkages. In spring 2017, HDEV 101 is being scheduled on a pilot basis as an online class. In addition, a designated section of HDEV 101 will be offered for international students and through the South Bay Adult School as well.

Discussion ensued on future growth of sections due to increased students in EOPS and FYE programs. A. LaCoe stated that the department may wish to link HDEV with the summer Math Academy when the funding for that program ends. Y. Chu is interested in teaching a section of HDEV 110 in summer 2017.

**Annual Program Plan**

J. Soden oversees the annual program plan process. She asked the department if they had any specific recommendations that they would like to see included for the 2017-2018 plan. A full-time growth position was mentioned in light of increased requests for HDEV cohorts from various programs. In addition, the department will continue to seek a dedicated lab classroom which is also an ongoing one from Psychology. J. Soden will have recommendations in TracDat before the November 15<sup>th</sup> deadline.

**SLO Assessments**

The only department course up for assessment this semester is HDEV 115. Y. Chu will conduct the assessments in her three sections of this course.

**Program Review**

J. Soden is in charge of the department's program review and is eager to begin the process. She stated she will connect with Institutional Research to obtain statistics this semester and also inquired when orientations will be planned for this year's round of program reviews.

**FT Position Request**

G. Miranda stated that the growth position request for HDEV was ranked first by the Division Council. There is widespread support for the critical role the program contributes across campus. The dean will

submit the request along with Political Science and History on October 21<sup>st</sup>. The review of campus requests will take place on November 1<sup>st</sup>.

### **Update on Cohorts**

J. Soden stated that the HDEV 110-PSYC 5 course link this semester is working well, reporting that students are very involved in both classes. Next semester, she plans to link her HDEV 110 with Sociology 101 which will be taught by S. Allen. In large part, the goal is to increase student success and retention.

G. Castro stated that both Puente cohorts are doing well this semester.

Also discussed was the possibility of including HDEV 105 as part of the certificates for these programs. Juli will report after meeting with T. Miller on Thursday.

### **Success and Retention Data**

G. Miranda directed the department faculty to review the current 2015-2016 success and retention data available on the Institutional Research web page. Since all three full-time faculty are doing adjunct evaluations this semester, the data is a useful reference as they conduct classroom observations and follow-up conferences with faculty.

### **Department Activities**

J. Soden also reported that she has been meeting with T. Miller from CAA and will meet again this Thursday to further discuss possible plans to link HDEV 105 with Auto Tech, HVAC and Welding classes. Tiffany is interested in having HDEV contextualize their assignment for students majoring in these disciplines. This would include tailoring job resumes which is one of the assignments in HDEV 105. J. Soden also inquired if any department members are interested in attending a professional development training workshop aimed at preparing HDEV faculty to become more acquainted with these programs. Y. Yun stated that she would be interested in participating.

K. Daniel DiGregorio discussed the new Incident Reporting and Referral Form with Y. Chu and J. Soden.

**Meeting adjourned at:** 1:55 p.m.

cc: D. Maloney  
J. Shankweiler (electronic copy)  
Human Development Faculty/Compton Center HDEV Faculty  
Division Counselors: C. Kroll, B. Mims, M. Miranda