

**Division of Behavioral and Social Sciences
Political Science Department
October 27, 2009**

MINUTES

Present: E. Antoine, L. Houske, E. Munoz, L. Widman

Meeting began at: 1:00 p.m.

Enrollment

The department's fill rate reached 106% by first census. Most classes had more students than the maximum seat limit of 45. The department discussed the importance of maintaining fill rates that approximated the class seat limit size. The division office continues to advise part-time instructors of maintaining the seat limit.

Class Cancellations

G. Miranda distributed the list of division class cancellations for winter and spring and discussed plans for further reductions to summer 2010 offerings.

Scheduling Patterns

G. Miranda reported on the Chancellor's Office directive to adjust the college's scheduling pattern which will impact mainly division MWF classes.

Curriculum

E. Antoine continues to work on the political philosophy course proposal which will be cross-listed with philosophy. B. Knapp will advise the department of any courses that will undergo course review.

SLOs

E. Munoz reported that all course SLOs have been completed and that the program level SLO is being tested this semester.

Plan Builder

E. Antoine requested another copy of the 2009-2010 department plan which was given out at the Division Council meeting. G. Miranda would like revisions to the plan submitted to her by early December.

Department Activities

E. Antoine is recruiting students for the summer 2010 Japan study abroad program. L. Houske reported that the Political Science Club is in transition and members are interested in launching a voter registration drive.

E. Munoz is also going to be attending a workshop hosted by McGraw Hill in New York this weekend. L. Widman continues to serve as a faculty representative on the PBC.

Other Agenda Items

L. Widman briefly discussed the request from the Academic Senate about faculty sentiment to having department chairs.

Meeting adjourned at: 1:55 p.m.

cc: T. Fallo
F. Arce (electronic copy)
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Division Counselors
S. Dever, J. Harmon, Compton Center