

**Division of Behavioral and Social Sciences
Political Science Department
October 8, 2013**

MINUTES

Present: E. Antoine, A. Gordon, C. Lee, L. Houske, E. Munoz, K. Striepe, L. Widman
Meeting began at: 1:00 p.m.

Spring and Summer Schedules

After brief introduction of adjunct faculty at meeting, the dean discussed the current status of spring and summer scheduling emphasizing that summer allocations will be distributed in a 65%/35% split for first and second sessions.

PLO/SLO Update

E. Munoz reported that the department had completed and submitted their three PLO statements and has consulted with their counterpart, Paul Flor at the Compton Center who participated and gave feedback on the PLO statements. The SLO statements will be submitted by the due date.

The department is assessing Political Science 10 this semester. E. Antoine will be conducting the assessment utilizing essays. G. Miranda encouraged the department to incorporate part-time instructors when conducting assessments in the future of Political Science 1.

Curriculum

L. Houske has completed course review for Political Science 2, 3, and 10. She stated that in the updates it was evident that not all Political Science courses have a recommended preparation of Political Science 1 and Eligibility for English 1A, specifically Political Science 3, 5 and 6. The department concurred that there should be consistency in the outlines. The recommended preparation will be updated for consistency in all Political Science outlines.

NOTE: L. Houske will revisit this recommendation at a subsequent meeting.

Annual Plan

G. Miranda stated that she will need the department's 2014-15 plan by the end October, or sooner if possible. The current 2013-14 plan needs to be rolled over and any and all budget requests need to be in the plan.

Spring 2013 Course Success and Retention Rates

The dean distributed spring 2013 course success and retention rates for faculty to review. The information included division, department, course and individual faculty data. She stressed that they should be included in faculty evaluations.

S.I. Survey Results

The department received copies of the Fall 2012 supplemental instruction results forwarded to G. Miranda by Luis Barrueta. The data for Political Science indicated that students who took advantage of S.I. coaches achieved higher success rates in Political Science 1 than those who did not utilize the service. E. Antoine and L. Houske have S.I. coaches and concurred with the results. Students in their classes perform better than those who do not take advantage of the benefits of the program.

Department Activities

L. Houske continues as faculty advisor for the Political Science Club. She will encourage the students to conduct a voter registration campaign on campus.

Adjunct Evaluations

The dean asked that peer evaluators make certain that all aspects of self-evaluations are addressed properly including those related to SLOs. The importance of having thoughtful and thorough self-evaluations as well as peer evaluation comments was stressed.

Other

The department briefly addressed anticipated changes for students as a result of implementation of the Student Success Act next year. L. Widman inquired if there are plans by the College to provide students with a presentation on the impact of the legislation on student financial aid. G. Miranda will follow-up

Meeting adjourned at: 1:55 p.m.

cc: T. Fallo
F. Arce (electronic copy)
Political Science Department Faculty/Compton Center Faculty
Compton: L. Bunting, R. Murray
Division Counselor: Y. Cooper