



**Division of Behavioral and Social Sciences
Political Science Department Meeting
March 29, 2016**

MINUTES

Present: K. Amour, E. Antoine, A. Cranon-Charles, P. Flor, Z. Gass, L. Houske, C. Kroll, E. Munoz, L. Widman

Meeting began at: 1:00 p.m.

Enrollment Issues and Future Scheduling

The department's fall enrollment at first census was generally strong with a fill rate of 96%. Only a couple of sections of POLI 1 were soft—early morning and an evening section. L. Houske reported that at the start of the semester there was a decline in enrollment in her online sections but since then has stabilized.

The dean gave an overview of enrollment challenges faced by the college. G. Miranda also discussed winter 2017 allocations for the division and the restoration of online on a pilot basis. Schedule development for spring 2017 will soon begin as well.

Curriculum

The Political Science 1 Honors section is at the College Curriculum Committee for review. Also, Political Science 1 and 5 are due next semester for course review. L. Houske and E. Munoz are updating POLI 1. POLI 5 is yet to be assigned but since V. Chaney is teaching the course this semester, he may be asked to review the course.

Planning Recommendations Review

G. Miranda reviewed the department's 2016-2017 planning recommendations which were based on their last program review. Some of the recommendations are being addressed such as increasing online offerings and hiring adjunct faculty as needed but others address continuing SLO training and dialogue on SLOs. The recommendation to continue Supplemental Instruction for sections of Political Science 1 generated discussion on its value in facilitating student success. Data provided by Luis Barrueta for spring 2014 indicated that students who attended three or more SI sessions had a higher success rate than those who attended 0-2 sessions. 97% of students who attended three or more sessions passed the course with either A, B, or C grades in comparison to 51% for those who either did not attend or at most went to two sessions. The dean will inquire if there is more recent data for faculty to review.

SLOs/PLOs

E. Munoz reported that the department is assessing Political Science 6 and 10 this semester in addition to PLO #3. He is confident that the assessment will be completed in a timely manner.

Program Review

L. Houske and E. Munoz will be conducting the department's program review. Laurie discussed the timeline for completion of the draft and stated that surveys will be conducted. Institutional Research is providing most of the data for their program analysis. The draft is due in September.

Course Non-Completion/Future SER Involvement

G. Miranda referenced the handout distributed at the division meeting on spring professional development day and asked the faculty to consider future participation in the division's student equity reenvisioned learning communities project. Non-completion rates in Political Science 1 are particularly high for African American and Latino students. The dean stated that faculty who teach Human Development are informed by students that that Political Science 1 is a very challenging course. G. Miranda will follow-up with individual faculty next semester.

Career Fair/Educational Planning in Division

The dean inquired if the department would be participating in the career fair and also asked faculty to encourage students in their classes to complete their educational plans. Educational planning will be available in the division on April 4, 2016 from 11:00 – 2:00 in SOCS 212. The division office will send reminders to all faculty so they can announce this opportunity to their students.

Department Activities

L. Widman discussed possibly having a video presentation, "Education Inc.," this semester. The office will check on available venue sites. K. Striepe is hosting a presentation on the topic of anti-Muslim sentiment today. There has not been much activity from the Political Science Club this semester.

Supplies, Media Needs, Etc.

G. Miranda reminded everyone to submit any supply or media requests before Thursday this week. April 1st is the deadline for submitting requisitions to Purchasing.

Meeting adjourned at: 1:55 p.m.

cc: D. Maloney
J. Shankweiler (electronic copy)
CEC: I. Bunting, R. Murray
Political Science Department Faculty/CEC Political Science Department Faculty
Division Counselors: C. Kroll, B. Mims