



**Division of Behavioral and Social Sciences
Anthropology Department Meeting
April 14, 2016**

MINUTES

Present: B. Gibson, A. Mannen, R. Otero

Absent: M. Waters (Sabbatical Leave)

Meeting began at: 1:00 p.m.

Enrollment and Future Scheduling

The department faculty discussed enrollment patterns this semester. A. Mannen pointed out that she has recently had drops in her online section even from students who were passing the course.

B. Gibson's ANTH 12 which had previously been cancelled enrolled at a 62% fill rate and continues to hold those students.

G. Miranda stated that in fall 2016 all Anthropology 5 lab sections will be held in ARTB 322 which previously had been shared with classes that did not exceed 30 students. This designated assignment will help the Physical Anthropology lab instructors who have to rearrange the classroom each time they meet. For winter 2017 two online sections will be offered—one each for ANTH 1 and ANTH 2. Faculty was asked to submit their spring 2017 schedule requests to Beverly as soon as possible.

Curriculum

The dean distributed a copy of the six-year course review cycle which indicates that all courses are currently up to date. Courses will undergo updates beginning in fall 2018. The dean inquired about a past course proposal on Global Communication which has been on hiatus for a number of years.

M. Waters authored the proposed course but since she is on sabbatical this semester, the dean will speak with her about the course in fall.

SLO Update

Anthropology 12 is the only course undergoing assessment this semester. All Fall 2015 reports were submitted in a timely manner but at this point, the department needs to conduct follow-up actions.

R. Otero will oversee this phase of SLO review.

Program Review/Planning

R. Otero and A. Mannen are assigned to write the department's program review. They have completed the overview and will be analyzing the data provided by Institutional Research. A lengthy discussion on department issues took place. The importance of continuing to request a part-time curator for the museum was stressed since B. Gibson unofficially oversees the museum in spite of receiving no compensation. The department discussed the need to have a dedicated Anthro lab classroom which the dean asked them to request once a user's group for the new division building is convened. Currently, the Anthro lab instructors teach in ARTB 322 which is not designed to maintain lab materials, etc.

G. Miranda reported that there has been an increased demand for lab sections which will be reflected in the fall 2016 schedule of classes when seven ANTH 5 lab sections are scheduled to be offered. The dean

indicated that this is an area of potential growth for the department which should be addressed in the self-study.

Among the 2016-2017 planning recommendations were requests for supplies which were approved and purchased by the division this semester. An augmentation to the division supply budget helped in taking care of the majority of department needs.

S.I. Data

A review of data provided by Luis Barraeta on S.I. student success rates for spring and fall 2014 (the most recent data available) underscores the value of S.I. coaches where successful course completion in ANTH 1 was higher when students attended three or more study sessions. The course is one of the most challenging ones for students but an 81% and 82% for the two semesters was almost 30% higher than for those students who did not attend or participated in no more than two sessions per semester. The faculty concurred on its value noting that they have two coaches assigned to them this term.

Department Activities

Angela Mannen reported that the department was well represented at the recent Career fair. Smart Revenue was at the fair – last spring they hired an anthropology student. Several current students signed up to be considered for a position.

The department celebrated World Anthropology Day on February 18th on the library lawn with tables, posters, photos, and craft items on display.

The Anthropology Club is planning a trip to Cal Earth on May 1st. And, the 13th Annual Anthropology Student Research Symposium is scheduled for April 29th from 1:00—3:00 p.m. in the Haag Recital hall. Angela Mannen inquired if there is funding available for the student participants.

Other

The dean would like to have the department participate in the New Student Welcome Day scheduled for August 24th.

Meeting adjourned at: 1:55 p.m.

cc: D. Maloney
J. Shankweiler (electronic version)
Anthropology Department Faculty/CEC Anthropology Faculty
CEC: R. Murray
Division Counselors: C. Kroll, B. Mims