

**Division of Behavioral and Social Sciences
History Department Meeting
March 8, 2016**

MINUTES

Present: F. Baker, J. Baranski, H. Herrera Thomas, X. Herrera, S. Panski, E. Rader, J. Suarez, A. Verge

Absent: C. Gold (excused), D. Walker (excused)

Meeting began at: 1:05 p.m.

Enrollment Update/Future Scheduling

The majority of classes offered this semester have had good fill-rates with the exception of some world history sections. Discussion on possible reasons for the softer enrollment ensued with concern that Liberal Studies majors may no longer be enrolling in world civilization courses. More data is needed to determine any trends. The dean will ask C. Kroll for any information she may have on numbers of Liberal Studies majors seen by Counseling this year.

Winter 2017 schedule development will soon begin and requests for teaching assignment priorities have been sent out to all full-time faculty members. No decision on offering online courses has been reached.

Curriculum

History 102, 105 and 108 need to be updated this semester to keep current with the six year review cycle. History 110, 111, 175, 183 and 184 are ready for CCC review. History 114 on the Asian American Experience is being updated by H. Herrera Thomas. The course has been inactive but will be reviewed in fall 2016 by the CCC for reactivation. B. Knapp will notify faculty who are assigned to update courses of due dates.

The dean also stated that courses on the History of China and the Middle East should be offered given the importance of these regions in today's global setting. The courses are currently inactive but in preparation for possible future scheduling, job announcements for specialists in these two areas of study would also need to be posted.

J. Suarez briefly discussed a possible new one unit course on "Introduction to the Social Sciences" which would focus on an interdisciplinary learning model that would better prepare them to succeed in various social science courses. More discussion on the proposal is needed.

D. Walker is working on a new proposal for an Ethnic Studies course, Introduction to African American Studies. The course once developed and approved would be available for Project Success cohorts in the future.

SLO Updates

All reports for fall 2015 were completed. The following courses are scheduled to be assessed this semester: Ethnic Studies 5, History 110 and 145. J. Suarez continues to facilitate the department's assessment process. F. Baker inquired if HIST 145 will continue to be offered after she retires. The dean informed her that it is scheduled for next year with no plans to inactivate it.

Planning Recommendations

The department's three 2016-2017 planning recommendations were briefly reviewed. They included a request for a full-time U.S. history position, a full-time world history position and the implementation of a learning community project to focus on equity minded teaching strategies.

The dean informed the department that the U.S. full-time hiring search had been suspended but has asked the VPAA to allow the department to re-announce in late summer so that a candidate could be selected in fall 2016. The dean will also seek to receive approval to have the world history position that will be left vacant by Florence Baker at the end of this academic year, be filled.

Department Activities

F. Baker is coordinating the Harry Bridges Project presentation, a one man presentation by Ian Ruskin, on March 24, 2016. The presentation will focus on Bridges as a union organizer in San Francisco. Florence also reported that the History Club has scheduled trips to the Bower and Fowler Museums this semester. E. Rader announced that one of the two Topanga Scholarships is a history major.

SER Project Report

J. Suarez gave a brief overview of the SER Project (Student Equity Reenvisioned). The division faculty who will be participating in the pilot learning communities cohort, Yun Chu (Human Development), Hong Herrera Thomas (Ethnic Studies) and Daniel Walker (History) will be meeting this semester to prepare for next fall's assignment. The courses selected for the project that will target African American students include a foundational course (HDEV 10), a course of interest to students (ESTU 1) and a high impact course (HIST 102) where non-completion rates fall below equity standards.

J. Suarez also gave an update on campus-wide trainings for faculty from other divisions and the 3CSN Conference to be held on March 25, 2016.

Adjunct Pool Needs

The dean reported that the department will need to increase its adjunct pool. All of the current adjuncts have assignments but there are a number of unassigned classes yet to be staffed. A

job announcement is being posted in the hopes of finding sufficient part-timers who can fill these assignments for fall 2016.

Request for Supplies, Etc.

The department faculty members were reminded to submit any supply or media requests to Maria as soon as possible. The deadline for ordering is April 1st but we prefer to order sooner.

Meeting adjourned at: 1:55 p.m.

cc: D. Maloney
J. Shankweiler (electronic copy)
CEC: R Murray, I. Bunting
History Department Faculty/CEC History Faculty
Division Counselor: C. Kroll, B. Mims